

44/1/59/PS/2015/CAPT
Government of India
Ministry of Home Affairs
Bureau of Police Research & Development

NH-8, Mahipalpur,
New Delhi-
110037

Date: November, 2023

INTER OFFICE NOTE

Sub: Framing of RRs for the post of Private Secretary (Level-8, Group-'B', Gazetted, Ministerial), CAPT, Bhopal under the BPR&D cadre – regarding.

In terms of DoPT OM No. AB-14017/61/2008-Estt(RR) dated 13/10/2015, draft recruitment rules (Notification & Schedule) for the post of Private Secretary in the CAPT, Bhopal under BPR&D cadre is attached herewith for inviting comments from the stakeholder.

Comments/ Suggestions in the matter, if any, may kindly be sent to the undersigned within 30 days of uploading the proposal on the BPR&D website. Suggestions received after 30 days would not be entertained.

7/11/23
(Dr. S. Karthikeyan)
Assistant Director (Estt.)

Encls: As stated

To

AD (System) - For uploading on BPR&D website.

Findae 2

for 30 days

Prasad
7/11/23.

NOTIFICATION

New Delhi, the March, 2023

G.S.R..... In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment for the post of Private Secretary, CAPT, Bhopal in the Bureau of Police Research & Development, Ministry of Home Affairs, namely: -

1. Short title and commencement. - (1) These rules may be called the Ministry of Home Affairs, Private Secretary, CAPT, Bhopal under the Bureau of Police Research & Development, Recruitment Rules, 2023.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, Classification and Level in the Pay Matrix. – The number of the said posts, their classification and the level in the pay matrix attached thereto shall be as specified in Columns (2) to (4) of the Schedule hereto annexed.

3. Method of recruitment, age limit, qualifications, etc. – The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in Column (5) to (13) of the aforesaid Schedule.

4. Disqualifications. – No person, -

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

provided that the Central Government may if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing exempt any person from the operation of this rule.

5. Power to relax. – Where the Central Government is of opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with Union Public service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving.- Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Ex-servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

Schedule

Name of post.	Number of post.	Classification.	Level in the Pay Matrix	Whether Selection post or Non-selection post.
(1)	(2)	(3)	(4)	(5)
Private Secretary	01* (2023) *Subject to variation dependent on workload.	General Central Service Group 'B' Gazetted Ministerial	Level-8	Not applicable

Age limit for direct recruits.	Educational & other qualification required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies be filled by various methods.
(6)	(7)	(8)	(9)	10.
Not applicable.	Not applicable.	Not applicable.	Not applicable.	Deputation (including short term contract)

<p>In case of recruitment by promotion/deputation/ absorption; level from which promotion/ deputation /absorption to be made.</p>	<p>If a Departmental Promotion Committee exists, what is its composition.</p>	<p>Circumstances in which Union Public Service Commission to be consulted in making recruitment.</p>
<p>11.</p>	<p>12.</p>	<p>13.</p>
<p>Deputation: Officers under the Central or State Governments or Union Territory Administration or Autonomous bodies or Statutory organization or Public Sector Undertakings or Universities or Recognized Research Institutes:</p> <p>(a) (i) holding analogous posts on regular service in the parent cadre or department, or</p> <p>(ii) with three years regular service in the level-7 of the Pay Matrix in the parent cadre or department, and</p> <p>(b) Possessing following educational qualification and experience:</p> <p>(i) Bachelor Degree from a recognized University or Institution.</p> <p>(ii) Proficiency in English or Hindi Short hand and typing.</p> <p>(iii) Working knowledge of MS Office.</p> <p>Note. - The period of deputation, including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Govt. shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.'</p>	<p>Not applicable.</p>	<p>Consultation with the UPSC is not necessary.</p>